



Tier 2 Certification Guide



INPUT	OUTPUT	EVENT
Review product requiring certification by collecting technical information; details of approved components, the gas train, location of appliance, ventilation, images, instructions and drawings.	<p>Certification only granted on case by case basis and limited to one Appliance per Application, even if others of identical or like nature exist, however there is no limit on the number of units assessed and certified; i.e. 10 units of the same model would require 10 separate applications and 10 field tests.</p> <p>Where an application is for a complex appliance the Certifying Body may consult with the relevant Technical Regulator and require some laboratory testing.</p> <p>The Certificate Holder is the legal entity responsible for all regulatory requirements.</p>	1
<p>Submission of the above product information, along with completed application form for review.</p> <p>Only with sufficient information will IAPMO Oceana provide client and Authorised Body with Test Schedule detailing essential safety checks required.</p>	<p>By signing the application form the Certificate Holder agrees to IAPMO Oceana product certification terms and conditions (refer "T2 Governance Rules").</p> <p>Fee is invoiced for payment. Application fee covers initial review.</p>	2
If all information is correct and appliance can be commissioned, the Authorised Body conducts the relevant checks and provides IAPMO Oceana with a Report (corresponding to the Test Schedule) for assessment.	IAPMO Oceana notifies applicant of any Non-Conformances / corrective actions required to be rectified prior to Certification.	3
Applicant ensures any required corrective actions are implemented and submits amended information for IAPMO Oceana review.	Review and acceptance by IAPMO Oceana of corrective action, technical specification, instructions and markings. Affixing a Compliance Badge to the Appliance does not mean it is a Certified Appliance until the Certificate Holder has received a Certificate from the Certifying Body. IAPMO Oceana reserves the right to remove the Compliance Badge from the appliance (if affixed) within five working days of determining Non-Conformance to relevant requirements, and informing the relevant Technical Regulator.	4
IAPMO Oceana holds all information on file for the Technical Regulator and completes certification process by issuing the Certificate of conformity with details of the product covered under certification with any outstanding fee invoice.	A Certificate confirming the Compliance Number is issued to enable use of installed appliance.	5



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